



COMMUNICATION STRATEGY & OPERATIONS

MARINE CORPS LOGISTICS BASE BARSTOW

Requester: _____ Date In: _____ Due Date: _____
Rank First Name Last Name

Phone Number: _____ Unit: _____ Job Title: _____

Email (For Digital Copies): _____

Request (Circle): Social Media Post / Photography / Videography

Product (Circle): Command Photo / Promotion Photo / Magnet / Passport / Group or Dept. Photo / Professional or Resume Photo/ Social Media Request/ On-Site Request

Product Delivery: Printed Only / Digital Only / Both

Description of Product:

Signature of Requester: _____

Code:	Employee:	Hours:	Material:	Quantity:	Reimbursable	Date Complete:

Please Fill Out When Picking Up:

Name: _____ Signature: _____ Date: _____